

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

January 26, 2012
9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Business
 - a. Annual Report
 - b. Discussion of MM Parks without an owner association – Brick
 - c. Commissioner Reports/
 - d. Legislative Report
 - e. County Counsel Report
 - f. County Supervisor Report
 - g. Coordinator Report
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for March 22, 2012.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission.

For further information, please contact the Commission office at 454-2772.

Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: January 26, 2012
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: William Neighbors, Jean Brocklebank, Henry Cleveland,
Mardi Brick, Rick Halterman, Carol Lerno
EXCUSED: Bonnie Lund
ABSENT:
Staff: Mary Thuerwachter

Approval of Minutes of meeting for December 1, 2011.
Motion/Second: Halterman/Lerno

AYES: Neighbors, Cleveland, Brick, Halterman, Lerno
ABSTAIN: Brockelbank
NOES: NONE

Approve Annual Report
Motion/Second: Brockelbank/Brick

AYES: Neighbors, Cleveland, Brick, Halterman, Lerno, Brockelbank
NOES: NONE

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

March 22, 2012
9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Business
 - a. PG&E discount for Master Meters - Cleveland
 - b. Discussion of MM Parks without an owner association – Brick
 - c. Updating Mobilehome Park List
 - d. Commissioner Reports
 - e. Legislative Report
 - f. County Counsel Report
 - g. County Supervisor Report
 - h. Coordinator Report
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for May 24, 2012.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: March 22, 2012
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Carol Lerno,
Jean Brocklebank
EXCUSED: William Neighbors
ABSENT: Bonnie Lund
Staff: Mary Thuerwachter

Approval of Minutes of meeting for January 26, 2012
Motion/Second: Cleveland/Halterman

AYES: Cleveland, Brick, Halterman, Lerno, Brockelbank
ABSTAIN:
NOES: NONE

No other motions were made.

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

May 24, 2012
9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Business
 - a. Discussion of MM Parks without an owner association – Brick
 - b. Commissioner Reports
 - c. Legislative Report
 - d. County Counsel Report
 - e. County Supervisor Report
 - f. Coordinator Report - Updating Mobilehome Park List
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for July 26, 2012.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: May 24, 2012
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: William Neighbors, Henry Cleveland, Mardi Brick, Rick
Halterman, Carol Lerno, Jean Brocklebank
EXCUSED: Bonnie Lund
Staff: Mary Thuerwachter
County Counsel: Marie Costa
Legislation: Jerry Bowles
Board Liaison: Rita Winnings, Aide to Supervisor Leopold
Guests: 9

Approval of Minutes of meeting for March 22, 2012
Motion/Second: Brockelbank/Halterman

AYES: Neighbors, Cleveland, Brick, Halterman, Brockelbank
ABSTAIN:
NOES: NONE

No other motions were made.

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
July 26, 2012 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Presentation – Golden State Mobilehome Owners League –
Exemplary Award to Bonnie and Gerry Lund
- III. Business
 - a. Election of Officers
 - b. Public hearing on reasonable rate of return in accordance with Santa Cruz County Code Section 13.32.092 – Action Item
 - c. Discussion of MM Parks without an owner association – Brick
 - d. Commissioner Reports
 - e. Legislative Report
 - f. County Counsel Report
 - g. County Supervisor Report
 - h. Coordinator Report
 - i. Park List
 - ii. CPI index Rent Adjustment
 - i. Correspondence/Communications
- IV. Community Input
- V. Adjournment

The next Mobilehome Commission meeting is currently scheduled for September 27 2012.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: July 26, 2012
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Carol Lerno, Jean Brocklebank, Bonnie Lund
Staff: Mary Thuerwachter
Legislation: Jerry Bowles
Board Liaison: Rita Winnings, Aide to Supervisor Leopold
Guests: 19

Approval of Minutes of meeting for May 24, 2012
Motion/Second: Brocklebank/Lerno

AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
ABSTAIN: Lund
NOES: NONE

Presentation of the Exemplary Award was made by the Golden State Mobilehome Owners League to Bonnie and Gerry Lund – for management of Shoreline Mobile Estates

Approval of the reasonable rate of return to remain at 12% in accordance with Santa Cruz County Code Section 13.32.092

Motion/Second: Brocklebank/Halterman

AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno, Lund
NOES: NONE

Accept report on CPI Index Rate of Adjustment for Mobile, Manufactured Home, and RV parks

Motion/Second: Halterman/Lerno

AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno, Lund
NOES: NONE

Election of Henry Cleveland as Chair

Motion/Second: Brocklebank/Halterman

AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno, Lund
NOES: NONE

Election of Jean Brocklebank as Vice Chair

Motion/Second: Brick/Cleveland

AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno, Lund
NOES: NONE

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
September 27, 2012 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. Water Rates and proposed desalination projects
 - b. Santa Cruz County Mobile/Manufactured Homeowner Association
 - c. Commissioner Reports
 - d. Legislative Report
 - e. County Counsel Report
 - f. County Supervisor Report
 - g. Coordinator Report
 - i. Park List
 - h. Correspondence/Communications
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for November 29, 2012.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: September 27, 2012
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Carol Lerno, Bonnie
Lund
EXCUSED: Jean Brocklebank
Staff: Mary Thuerwachter
Legislation: Jerry Bowles
Guests: 5

Approval of Minutes of meeting for July 26, 2012
Motion/Second: Brick/Halterman

AYES: Cleveland, Brick, Halterman, Lund, Lerno
NOES: NONE

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
November 29, 2012 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. Space Fees
 - b. Water Rates and proposed desalination projects
 - c. Santa Cruz County Mobile/Manufactured Homeowner Association
 - d. Commissioner Reports
 - e. Legislative Report
 - f. County Counsel Report
 - g. County Supervisor Report
 - h. Coordinator Report
 - i. Correspondence/Communications
- III. Community Input
- IV. Adjournment

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THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: November 29, 2012
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Jean Brocklebank,
Bonnie Lund
EXCUSED: Carol Lerno
Staff: Mary Thuerwachter
Legislation: Jerry Bowles
Guests: 3

Approval of Minutes of meeting for September 27, 2012
Motion/Second: Halterman /Brick

AYES: Cleveland, Brick, Halterman, Lund, Brockelbank
NOES: NONE

The issue of Space Fees and Commission Budget was deferred until the May meeting.
Staff to research more information on Trust Fund Account Balance.